

Human Resources Screening Questions

Does your institution have any part-time staff?

If you answer **Yes** to this question, you will be provided the screens to report part-time staff.

		Yes		No
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Does your institution have 15 or more full-time staff?

		Yes		No
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Do ALL of the instructional staff at your institution fall into any of the following categories?

If you answer **Yes** to any of the questions below, the full-time instructional staff screens of **Part G** are **NOT** applicable to your institution and you will **NOT** be required to report data for the full-time instructional staff screens of **Part G**. However, Part G will still be required for reporting data for full-time non-instructional staff.

	No	Yes	Are ALL of the instructional staff military personnel?
	No	Yes	Do ALL of the instructional staff contribute their services (e.g., members of a religious order)?
	No	Yes	Do ALL of the instructional staff teach pre-clinical or clinical medicine?

The reporting of data by gender AND race/ethnicity is optional this year as it is in even-numbered years.

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Institution: Missouri University of Science and Technology (178411)

User ID: 29C0011

Human Resources Screening Questions

Does your institution have a tenure system?

*If you answer **Yes** to this question, you will be provided the screens to report some data by tenure status.*

	<input type="radio"/>	Yes	<input type="radio"/>	No
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Does your institution have graduate assistants?

*If you answer **Yes** to this question, you will be provided the screens to report graduate assistants.*

	<input type="radio"/>	Yes	<input type="radio"/>	No
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Did your institution hire any full-time permanent staff who were included on the payroll of the institution between July 1 and October 31, 2012 either for the **first time** (new to the institution) or **after a break in service** AND who were still on the payroll of the institution as of November 1, 2012? (Exclude persons who have returned from sabbatical leave OR full-time Post secondary Staff who are working less-than-9-month contracts.)

*If you answer **Yes** to this question and your institution has 15 or more full-time staff, you will be provided the screens to report **full-time permanent new hires** in **Part H**.*

	<input checked="" type="radio"/>	Yes	<input type="radio"/>	No
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Part A - Full-time instructional staff

Total women	34	0	223	0	0	535
Total						

Part B - Full-time non-instructional staff



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Part G - Salary outlays for full-time non-instructional staff

Salary outlays for full-time, non-medical, non-instructional staff
by occupational category

As of November 1, 2012

Occupational category	 Number of full-time staff	 Total salary outlays
<u>Postsecondary Teachers - Research</u>	24	1,452,184
<u>Postsecondary Teachers - Public Service</u>	0	0
<u>Library and Instructional Support Occupations</u>	47	2,098,748
<u>Management Occupations</u>	125	9,713,541
<u>Business and Financial Operations Occupations</u>	56	2,527,383
<u>Computer, Engineering, and Science Occupations</u>	97	4,633,212
<u>Community Service, Legal, Arts, and Media Occupations</u>	69	2,491,883
<u>Healthcare Practitioners and Technical Occupations</u>	9	453,879
<u>Service Occupations</u>	85	2,203,104
<u>Sales and Related Occupations</u>	1	29,383
<u>Office and Administrative Support Occupations</u>	235	6,697,205
<u>Natural Resources, Construction, and Maintenance Occupations</u>	74	2,956,313
<u>Production, Transportation, and Material Moving Occupations</u>	5	190,861

<u>Race and ethnicity unknown</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Total women	22	1	20	0	0	92
Total (men+women)	62	1	30	6	0	243

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Part E - Part-time staff

Number of part-time staff
by tenure status and occupational category

As of November 1, 2012

Occupational category	Tenured	On Tenure Track	Not on Tenure Track			Without Faculty status	Total
			Multi-year contract	Annual contract	Less-than-annual contract		
<u>Postsecondary Teachers</u>	2	0	0	2	97	0	101
<u>Instruction</u>	2	0	0	1	89	0	92
Exclusively credit	2	0	0	1	89	0	92
Exclusively not-for-credit	0	0	0	0	0	0	0
Combined credit/not-for-credit	0	0	0	0	0	0	0
<u>Instruction/research/public service</u>	0	0	0	0	0	0	0
<u>Research</u>	0	0	0	1	8	0	9
<u>Public Service</u>	0	0	0	0	0	0	0
<u>Archivists, Curators, and Museum Technicians</u>	0	0	0	0	0	1	1
<u>Librarians</u>	0	0	0	0	0	0	0
<u>Library Technicians</u>	0	0	0	0	0	0	0
<u>Other Teachers and Instructional Support Staff</u>	0	0	0	0	13	1	14
<u>Management Occupations</u>	0	0	0	0	0	4	4
<u>Business and Financial Operations Occupations</u>	0	0	0	0	0	3	3
<u>Computer, Engineering, and Science Occupations</u>	0	0	0	1	2	6	9
<u>Community Service, Legal, Arts, and Media Occupations</u>	0	0	0	0	0	12	12
<u>Healthcare Practitioners and Technical Occupations</u>	0	0	0	0	0	0	0

Part F - Part-time summary non-medical

Computer, Engineering, and Science		0
Community Service, Legal, Arts, and Media		0
Library and Instructional Support		59
Healthcare Practitioners and Technical		0
Total		820

Total (men+women)	2	3	3	9	1
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Part H - New Hires - Full-time non-instructional staff and Total New Hires

Number of newly hired full-time non-instructional staff and Total new hires
by occupational category, gender, and race/ethnicity

(Hired full time between July 1 and October 31, 2012 and
still on payroll of the institution as of November 1, 2012)

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic /Latino individuals only

Gender and race/ethnicity	<u>Service Occupations</u>	<u>Sales and Related Occupations</u>	<u>Office and Administrative Support Occupations</u>	<u>Natural Resources, Construction, and Maintenance Occupations</u>	<u>Production, Transportation, and Material Moving Occupations</u>	Grand Total (All full-time new hires)
Men						
					1	
<u>Nonresident alien</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	5
<u>Hispanic/Latino</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
<u>American Indian or Alaska Native</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
<u>Asian</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	2
<u>Black or African American</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="1"/>	<input type="text" value="0"/>	2
<u>Native Hawaiian or Other Pacific Islander</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
<u>White</u>	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="3"/>	<input type="text" value="0"/>	21
Two or more races	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
<u>Race and ethnicity unknown</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
Total men	1	0	0	4	0	30
Women						
<u>Nonresident alien</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	1
<u>Hispanic/Latino</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	1
<u>American Indian or Alaska Native</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	

<u>Race and ethnicity unknown</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	1
Total women	0	0	10	0	0	30
Total (men+women)	1	0	10	4	0	60

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Human Resources Survey Evaluation

Were any staff members difficult to categoriz e? If so, please explain in the box below.

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Prepared by

This survey component was prepared by:

<input checked="" type="radio"/>	Keyholder	<input type="radio"/>	SFA Contact	<input type="radio"/>	HR Contact	<input type="radio"/>	Finance Contact	<input type="radio"/>	Other
Name:	<input type="text"/>								

Summary

Human Resources Component Summary

(Applicable to Degree-granting institutions and Related Administrative Offices)

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Ad

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