

IPEDS HELP DESK (877) 225-2568 | ipedshelp@rti.org
OMB NO. 1850-0582 v.27 : Approval Expires 8/31/2022
User ID: 29C0011

Human Resources 2020-21

Institution: University of Missouri-Kansas City (178402)

User ID: 29C0011

Overview

Human Resources Overview

Welcome to the IPEDS Human Resources (HR) survey component. The HR component collects important information about your institution's staff.

Data Reporting Reminders

- Report data to accurately reflect the time period corresponding with the IPEDS survey component, even if such reporting is seemingly inconsistent with prior-year reporting. For example, if a summer term began later than usual due to Coronavirus Pandemic postponements, continue to report using the timeframes as defined in the IPEDS instructions. NCES expects that some data reported during the 2020-21 data collection year will vary from established prior trends due to the impacts of Coronavirus Pandemic. If an error edit is triggered even when submitting accurate data, please indicate in the corresponding context box or verbally to the Help Desk that the seemingly inconsistent data are accurate and reflect the effects of Coronavirus Pandemic.
- Report each employee only once. If an employee could be coded in more than one occupation, code the employee in the occupation that requires the highest level of skill OR if there is no measurable difference in skill requirements, code the employee in the occupation in which they spend the most time.
- Report staff members difficult to categorize in the "Human Resources Survey Evaluation" box at the end of the survey.
- Enter data on each displayed screen. If a screen is not applicable, enter at least one zero in a field on the screen and save before continuing.
- When reporting salary data (applicable to degree-granting institutions only) include all full-time, non-medical school, instructional staff both with and without faculty status.

See the instructions for the Key Reporting Concepts section -- basic reporting concepts that will assist you in completing the Human Resources survey component.

Changes to reporting for 2020-21

There are no changes for this survey component.

Resources:

- To download the survey materials for this component: Survey Materials
- All staff must now be reported using the new IPEDS occupational categories, which align with the 2018 Standard Occupational Classification (SOC) codes. Additional information and resources
 can be found in the IPEDS HR/SOC Information Center, including general information about the SOC, the IPEDS/SOC crosswalk, a SOC Browse Tool, Frequently Asked Questions, and Web
 Tutorials.
- To access your prior year data submission for this component: Reported Data

If you have questions about completing this survey, please contact the IPEDS Help Desk at 1-877-225-2568.

Institutio	n: Uni	iversity o	f Missouri-Kansas City (178402)	User ID: 29C0011
Huma	n Re	esourc	es Screening Questions	
			ave any <u>part-time</u> staff? nis question, you will be provided the screens to report part-time staff.	
ONo ⊚Yes				
Does	your i	institutio	n have graduate assistants?	
If you	answ	er Yes ı	o this question, you will be provided the screens to report graduate assistants.	
0	No			
•	Yes	3		
Does yo	ur inst	titution h	ave 15 or more full <u>-time sta</u> ff?	
○No				
Yes				
Does	your i	institutio	n have a tenure system?	
If you	answ	er Yes i	o this question, you will be provided the screens to report some data by tenure status.	
0	No			
•	Yes	3		
to the	institu	ution) or	nire any full-time permanent staff who were included on the payroll of the institution between November 1, 2019 an after a break in service? Do not exclude persons who were no longer on the payroll as of November 1, 2020. (Exclude per all staff who are working less-than-9-month contracts.)	d October 31, 2020 either for the <i>first time</i> (new ersons who have returned from sabbatical leave and
If you	answ	er Yes i	o this question, you will be provided the screens to report full-time permanent new hires in Part H.	
0	No			
•	Yes	3		
	nswer	Yes to a	onal staff at your institution fall into any of the following categories? ny of the questions below, you will NOT be required to report Part G - Salaries for instructional staff. However, Part G will sti	ll be required for reporting data for full-time non-
⊚No	0	Yes	Are ALL of the instructional staff military personnel?	
⊚No	0	Yes	Do ALL of the instructional staff contribute their services (e.g., members of a religious order)?	
●No	0	Yes	Do ALL of the instructional staff teach pre-clinical or clinical medicine?	
You may	use 1	the box	pelow to provide additional context for the data you have reported above.	

Part A1 - Full-time Instructional Staff - Without Faculty Status

Number of Full-time Instructional Staff Without Faculty Status

As of November 1, 2020

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service
- · Include both medical school and non-medical school staff

Men

Race/ethnicity	Without Faculty Status
Nonresident alien	0
Hispanic/Latino	0
American Indian or Alaska Native	0
<u>Asian</u>	

Total number of Full-time Instructional Staff

As of November 1, 2020

Race/ethnicity	Total men	Total women	Total (men+women)
Nonresident alien	14	5	19

Institution: University of Missouri-Kansas City (178402)

Part B1 - Full-time Non-instructional Staff by Occupational Category

Number of Full-time Non-instructional Staff by Occupational Category As of November 1, 2020

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
 Report race for non-Hispanic/Latino individuals only
- Include both medical school and non-medical school staff

Men

Race/ethnicity	Instructional Staff (carried forward from Part A)	Research staff	Public Service staff
Nonresident alien	14	1	0
Hispanic/Latino	8	0	0
American Indian or Alaska Native	1	0	0
<u>Asian</u>	49	0	0
Black or African American	13	0	0
Native Hawaiian or Other Pacific Islander	1	0	0
White	211	4	0
Two or more races	4	0	0
Race and ethnicity unknown	7	0	0
Total men	308	5	0

Women

Race/ethnicity	Instructional Staff (carried forward from Part A)	Research staff	Public Service staff
Nonresident alien	5	0	0
Hispanic/Latino	22	0	0
American Indian or Alaska Native	0	0	0
Asian	19	2	0
Black or African American	17	1	0
Native Hawaiian or Other Pacific Islander	1	0	0
White	212	2	0
Two or more races	1	1	0
Race and ethnicity unknown			

Part B1 - Full-time Non-instructional Staff by Occupational Category

Number of Full-time Non-instructional Staff by Occupational Category As of November 1, 2020

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
 Report race for non-Hispanic/Latino individuals only
- Include both medical school and non-medical school staff

Men

Race/ethnicity	Archivists, Curators, and Museum Technicians 25-4010	<u>Librarians and Media Collections</u> <u>Specialists</u> 25-4020	<u>Library</u> <u>Technicians</u> 25-4030	Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000
Nonresident alien	0	0	0	0
Hispanic/Latino	0	0	0	0
American Indian or Alaska Native	0	0	0	0
<u>Asian</u>	0	1	0	0
Black or African American	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0
White				

Part B1 - Full-time Non-instructional Staff by Occupational Category

Part B1 - Full-time Non-instructional Staff by Occupational Category

Number of Full-time Non-instructional Staff by Occupational Category As of November 1, 2020

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
 Report race for non-Hispanic/Latino individuals only
- Include both medical school and non-medical school staff

Men

Race/ethnicity	<u>Service Occupations</u> 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations		

Part B2 - Full-time Non-instructional Staff by Occupational Category and Tenure Status

Number of Full-time Non-instructional Staff As of November 1, 2020

Non-medical school staff

			With	Faculty Status				
Occupational category		O- T		Not o	on Tenure Track		Without Faculty	Total
	<u>Tenured</u> <u>On Tenure</u> <u>Track</u>		Multi-year	Annual contract	Less-than- annual contract	Indefinite duration (continuing or at-will)	Status	
Research staff								

Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	0	0	0	0	0	0	19	19
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	0	0	0	0	0	0	22	22
Healthcare Practitioners and Technical Occupations 29-0000	0	0	0	0	0	0	399	399
Total	0	0	0	3	0	0	462	465
Total from prior year	0			5	0		440	445

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Part C - Full-time Summary Medical school staff

Summary of Full-time Medical School Staff

As of November 1, 2020

• Data will not be generated on this screen until the relevant screens in the previous section have been completed.

With Faculty Status								
Occupational category		0. 7		١	Not on Tenure Track		Without Faculty	Total
, , , , , , , , , , , , , , , , , , ,	Tenured	On Tenure Track	Multi-year	Annual contract	Less-than- annual contract	Indefinite duration (continuing or at-will)	Status	
Primarily Instruction	17	2	0	15	0	0	0	34
Exclusively credit	17	2	0	15	0	0	0	34
Exclusively not-for-credit	0	0	0	0	0	0	0	0
Combined credit/not-for-credit	0	0	0	0	0	0	0	0
Instruction/research/public service staff	0	0	0	0	0	0	0	0
Research staff	0	0	0	3	0	0	0	3
Public Service staff	0	0	0	0	0	0	0	0
Archivists, Curators, and Museum Technicians 25-4010	0	0	0	0	0	0	0	0
Librarians and Media Collections Specialists 25-4020	0	0	0	0	0	0	0	0
Library Technicians 25-4030	0	0	0	0	0	0	0	0
Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000	0	0	0	0	0	0	1	1
Management Occupations 11-0000	0	0	0	0	0	0	11	11
Business and Financial Operations Occupations 13-0000	0	0	0	0	0	0	10	10
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	0	0	0	0	0	0	19	19
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	0	0	0	0	0	0	22	22
Healthcare Practitioners and Technical Occupations 29-0000	0	0	0	0	0	0	399	399
Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000								0
Sales and Related Occupations 41-0000								0
Office and Administrative Support Occupations 43-0000								14
Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000								0
Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000								1
Total								514

https://surveys.nces.ed.gov/ipeds/survey/print

Institution: University of Missouri-Kansas City (178402)	User ID: 29C001
Part G1 - Salaries Worksheet	

Part G2 - Salary Outlays for Instructional Staff

Salary Outlays for F<u>ull-time N</u>on-medical School Inst<u>ructional Staff</u>
Annual Salary Outlays, 2020-21

• Report the TOTAL ANNUAL salary outlays for the full-time Non-medical School instructional staff reported in the 12 months, 11

Part G3 - Average Salaries for Instructional Staff by Academic Rank

Part D - Part-time Staff by Occupational Category

Number of Part-time Staff As of November 1, 2020

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
 Report race for non-Hispanic/Latino individuals only
 Include both medical school and non-medical school staff

Men

Race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
Nonresident alien	0	0	0	1	0
Hispanic/Latino	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0
Asian	0	0	2	0	3
Black or African American	0	0	0	1	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
<u>White</u>	1	0	à	5	4
Two or more races	0	0	0	0	

Number of Part-time Staff

Α

Number of Graduate Assistants As of November 1, 2020

Part E - Part-time Staff by Occupational Category and Tenure Status

Number of Part-time Staff
As of November 1, 2020

Non-medical school staff

With Faculty Status

Occupational category				Not o	on Tenure Track		Without	Total
occupational category	Tenured	On Tenure Track	Multi-year	Annual contract	Less-than- annual contract	Indefinite duraco	Faculty Status	Total

Archivists, Curators, and Museum Technicians				

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Institution: University of Missouri-Kansas City (178402)

Part F - Part-time Summary

Summary of Part-time N on-medical School Staff

As of November 1, 2020

With Faculty Status							Without		
Occupati	onal category		On Tax			Not on Tenure Track	Faculty		Total
·	<i>,</i>	Tenured	On Tenure Track	Multi- year	Annual contract	Less-than- annual contract	Indefinite duration (continuing or at-will)	Status	
Primarily	Instruction	2	0	0	19	248	0	0	269
	Exclusively credit	2	0	0	19	248	0	0	269
	Exclusively not-for-credit	0	0	0	0	0	0	0	0
	Combined credit/not-for-credit	0	0	0	0	0	0	0	0
Instructio	n/research/public service staff	0	0	0	0	0	0	0	0
Research	staff	0	0	0	1	0	0	0	1
Public Se	rvice staff	0	0	0	0	0	0	0	0
Archivists 25-4010	s, Curators, and Museum Technicians	0	0	0	0	0	0	0	0
Librarians 25-4020	s and Media Collections Specialists	0	0	0	0	0	0	1	1
Library To 25-4030	echnicians	0	0	0	0	0	0	0	0
Services	and Academic Affairs and Other Education Occupations + 25-3000 + 25-9000	0	0	0	0	0	0	38	38
Managen 11-0000	nent Occupations	1	0	0	0	0	0	0	1
Business 13-0000	and Financial Operations Occupations	0	0	0	0	0	0	3	3
	r, Engineering, and Science Occupations + 17-0000 + 19-0000	0	0	0	0	0	0	18	18
Entertain	ity, Social Service, Legal, Arts, Design, ment, Sports, and Media Occupations + 23-0000 + 27-0000	0	0	0	0	0	0	21	21
Healthcar 29-0000	re Practitioners and Technical Occupations	0	0	0	0	0	0	27	27
	Occupations + 33-0000 + 35-0000 + 37-0000 + 39-0000								17
Sales and 41-0000	d Related Occupations								1
Office and	d Administrative Support Occupations								37
Occupation	esources, Construction, and Maintenance ons + 47-0000 + 49-0000								0
Occupation	n, Transportation, and Material Moving ons + 53-0000								1
Graduate	Assistants								387
	Teaching 25-9044								184
	Research								92
	Other 11-0000, 13-0000, 15-0000, 17-0000, 19-0000, 21-0000, 23-0000, 27-0000, 25-4000, 25-4010, 25-4020, 25-4030, 25-2000, 25-3000, 25-9000, 29-0000								111
Total									822

Part F - Part-time Summary Medical school staff

nstitution: University of Missouri-Kansas City (178402)								
Part H - New Hires, Full-time Staff by Occupational Category								

Institution: University of Missouri-Kansas City (178402)	User ID: 29C0011		
Human Resources Survey Evaluation			
Were any staff members difficult to categorize? If so, please explain in the box below.			

User ID: 29C0011

Institution: University of Missouri-Kansas City (178402)

Prepared by

Prepared by

Reporting Reminders:

- The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data.
 The Keyholder will be copied on all email correspondence to other preparers.
- The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS.
- Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data
- Thank you for your assistance.

This survey component was prepared by:							
•	Keyholder	0	SFA Contact	0	HR Contact		
0	Finance Contact	0	Academic Library Contact	0	Other		
Name: Randy Sade							
Email: SadeR@umsystem.edu							
How many staff from your institution only were involved in the data collection and reporting process of this survey component?							
4.00 Number of Staff (including yourself)							
How many hours did you an	How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component?						

,	d others from your institution only spend on decting data for state and other reporting purp		this survey component?	
Staff member	Collecting Data Needed	Revising Data to Match IPEDS Requirements	Entering Data	Revising and Locking Data
Your office	20.00 hours	0.00 hours	3.00 hours	2.75 hours
Other offices	60.00 hours	0.00 hours	6.00 hours	3.50 hours

Summary

Human Resources Component Summary

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the <u>Data Center</u> and sent to your institution's CEO in November 2020.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

223-2300 or ipedshelp@fil.org.		

NOTE: Full-time-equivalent (FTE) staff is calculated by summing the total number of full-time staff and adding one-third of the total number of part-time staff. Graduate assistants are not included in the above figures. Many of the FTE figures may be included in the DFR.

Salaries of full-time instructional staff by contract length and academic rank:

Academic Staff for Salary reporting	

Institution: University of Missouri-Kansas City (178402)								
	Edit Report							
	Human Resources							